

MOST URGENT  
PARLIAMENT MATTER

File No. 30-3/2018-USOF/Parliament  
Government of India  
Ministry of Communications  
Department of Telecommunications  
Universal Service Obligation Fund  
Sanchar Bhavan, 20-Ashoka Road,  
New Delhi – 110001

12769-2771

Date: 20.12.2018  
/26

**OFFICE MEMORANDUM**

Subject:- Appointment of Nodal Officers in Department of Telecommunications for parliament Questions/ Matters.


Kindly find enclosed herewith an O.M. No. H-11011/01/2018-Parl. dated 11.12.2018 from Addl. Secretary (T), DoT, on the above subject.

It has been decided to nominate following Nodal Officer for monitoring the disposal of files relating to Parliament Questions and other parliamentary matters during the Parliament Session.

Name	Designation	Office Address	Contact Number	Email ID
Sh. R.G. Meena	Director (Coordination, USOF )	Room No. 1121-A, 11 <sup>th</sup> Floor Sanchar Bhavan	9868134667	dirbb2.hq-dot@nic.in

This issues with the approval of the Administrator – USOF.

Encl. as above.

  
(Sahil Garg)  
Dy. Administrator (F-I)  
Tel. 011-23036913

1. Under Secretary (Parliament), DoT
2. Sh. R.G. Meena, Director (Coordination), USOF

Copy to:-

1. Jt. Administrator (T), USOF
2. DDG-I, USOF
3. DDG-II, USOF
4. DDG-III, USOF
5. All Directors of USOF
6. PPS to Administrator – USOF
7. PS to Addl. Administrator –USOF

**MOST IMMEDIATE**  
**PARLIAMENT MATTER**

File No.H-11011/01/2018 -Parl.  
Ministry of Communications  
Department of Telecommunications  
(Parliament Section)

Dated the ~~!!~~<sup>11</sup>~~th~~ December, 2018

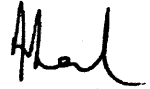
**OFFICE MEMORANDUM**

**Sub: Appointment of Nodal Officers in Department of Telecommunications for parliament Questions/Matters.**

The 16<sup>th</sup> Session of 16<sup>th</sup> Lok Sabha and 247<sup>th</sup> Session of Rajya Sabha will commence with effect from 11<sup>th</sup> December, 2018 and is likely to conclude on 8<sup>th</sup> January, 2019.

2. It has been decided to nominate one Nodal Officer of the rank of Director/DS and equivalent from each division for monitoring the disposal of files relating to Parliament Questions and other parliamentary matters during the Parliament Session.

3. All the Sr.DDGs/DDGs/WA/CVO/JS/Eco.Adv. are requested to nominate one nodal officer for each division under their charge for the Winter Session, 2018-19 and intimate the names of officers and their contact numbers to Parliament Section immediately. The Nodal Officers nominated for the purpose would remain in office till the final approved reply is e-mailed to Parliament Section and he will be responsible for comparing of hard copy of reply prepared by Parliament Section with the draft approved by Hon'ble Minister and will sign the same as a token of vetting.



(Anshu Prakash)  
Additional Secretary (T)

To

WA/Eco. Adv./All Sr. DDGs/All DDGs/ JS(T)/JS(A)/CVO

Copy for information to:-

1. PS to MoC&IT
2. Secretary(T)
3. All Members, DoT/DG(T)
4. AS(T)/Admn.(USOF)

~~Director~~  
- Please put up with a proposal to Director (co-ordination) as Nodal officer early. 19/12

C-111